



Announcement of King Mongkut's University of Technology Thonburi Measures and Surveillance of Novel Coronavirus 2019 (COVID-19) Outbreak No.2

Currently, the outbreak of novel coronavirus 2019 (COVID-19) is rapidly escalating as shown in a massive increase in infected cases around the world along with its spread from human to human through direct contact in several countries. **As of today, there is no report of KMUTT students and staff members infected of COVID-19.** To effectively control the incident and prevent further spread, the university has therefore decided to step up the measures for monitoring and surveillance of COVID-19 as follows:

1. University business or activities overseas

1.1 Approval or permission shall not be granted to students or staff members to travel to or transit in the countries or Special Administrative Regions at risk of COVID-19 infection as designated by the Ministry of Public Health to attend the conference, seminar, and training or engage in any business of the university.

1.2 In cases where permission granted to visit or transit in the countries or Special Administrative Regions, at risk of COVID-19 infection, to attend the conference, seminar, training or engage in any business of the university prior to this announcement, the students and staff members are requested to cancel or postpone the plan to be after the schedule set by Department of Disease Control of Ministry of Public Health to prevent the spread. Any authorized expenses actually incurred prior to this announcement shall be reimbursed.

In the circumstance where there are compelling reasons that make it absolutely unavoidable to travel to or transit in those countries or Special Administrative Areas at risk of COVID-19 infection, the students or staff members shall notify the President for consideration. Upon their return to Thailand, they are obligated to proceed according to 1.3.

1.3 Students or staff members, who have traveled to or transit in countries or Special Administrative Areas at risk of COVID-19 infection and returned to Thailand after this announcement, are requested to take leave and work from home for the monitoring purposes upon the arrival. Should the lessons are needed, online learning for 14 days (including public holidays) is recommended. Within this period, if they have a fever, cough, sore throat, runny nose or shortness of breath, they are required to undergo screening and monitoring for infection of COVID-19 at the hospital with standard of quality for infection screening and monitoring right away. The fee for screening shall be claimed according to their benefits scheme.

1.3.1 In case of not being diagnosed with COVID-19, they are asked to take leave from study or work and work from home for a total of 14 days (including public holidays). Such absence shall not be counted as absence or leave.

1.3.2 In case of being diagnosed with COVID-19, they are asked to receive a full treatment and the period shall not be counted as leave.

2. Personal overseas trip

2.1 Approval or permission shall not be granted to students or staff members to travel to or transit in countries or Special Administrative Regions at risk of COVID-19 infection or with reported cases of COVID-19 as designated by the Ministry of Public Health.

2.2 In case where approval to visit or transit in the countries or special administrative regions already granted prior to the announcement, the university asks for their cooperation in postponing the plan to be after the period of surveillance of COVID-19 according to the Department of Disease Control, Ministry of Public Health.

2.3 Students travelling on personal purpose to countries or transit in the countries or special administrative regions at risk of COVID-19 are asked to inform the faculty/office/institute or department seven days prior to the trip.

2.4 Students and the staff members travelling on personal purpose to countries or transit in the countries or special administrative regions at risk of COVID-19 who have returned to Thailand after this announcement are requested to take leave from study or work for 14 days (including public holidays) upon the arrival to Thailand for monitoring purposes. The leave will be considered personal leave. Within this period, if they have a fever, cough, sore throat, runny nose or shortness of breath, they are required to undergo screening and monitoring of COVID-19 at the hospital with the standard of quality for infection screening and monitoring immediately.

2.4.1 In case of not being diagnosed with COVID-19, they are asked to take leave from study or work and work from home for a total of 14 days (including public holidays). Such absence shall be counted as personal leave.

2.4.2 In case of being diagnosed with COVID-19, they are asked to have treatment according to their benefits scheme and their absence shall be counted as sick leave.

3. During the overseas trip, the students and staff members are required to report their health status to their advisors or supervisors regularly. Upon their return to Thailand, they are requested to report their health status to their advisors or supervisors everyday during the 14 day-monitoring period. If any abnormalities arise, the advisor or supervisor are obligated to contact the Health Care Unit immediately.

4. All students and staff members are asked to follow the measures to prevent the spread of COVID-19 according to the Announcement of the University. Those who deliberately distort, withhold or falsify the information reported to the superior to avoid or violate this announcement shall be subject to disciplinary action.

5. All units are asked to cancel or postpone inviting/accepting the visitors to attend activities, lectures, meetings, seminars or any university activities. Any authorized expenses due to the arrangements already incurred prior to the announcement shall be reimbursed.

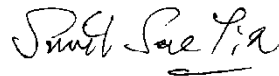
6. Students and the staff members of the university are requested to perform hand hygiene by regularly washing their hands with soap and water or alcohol-gel hand rub, wearing clean masks in the public areas. Those who sneeze or cough are required to wear medical masks to prevent the spread of diseases. In addition, it is requested to cancel the events or activities where there is an assembly of students or staff members.

7. The units or departments responsible for delivering services to students or groups of staff members shall screen the activities first so as to prevent the contagion.

8. Any exception to this announcement or leniency may be granted at the discretion of the President.

The measures are effective immediately, until further announcement.

Announced on February 26, 2020

A handwritten signature in black ink, appearing to read "Suwit Saetia". The signature is written in a cursive style with a horizontal line underneath the name.

(Assoc. Prof. Dr. Suwit Saetia)

President of KMUTT